

Enacted in October 26, 2022

1. Name of Journal

The official journal title is *Proceedings of the National Institute of Ecology of the Republic of Korea*. Abbreviated title is PNIE.

2. Website

i. The URL address of official journal website is <https://pnie.accesson.kr/>.

ii. 'Aims and Scope' statement

It aims to promote, but is not limited to, the achievements of basic ecological research conducted at home and abroad. The prospective audience is researchers conducting global collaborative research as well as ecological studies in the Asia-Pacific region. The scope is not only basic ecological research on terrestrial and aquatic populations, communities, ecosystems and landscapes but also applied issues such as data science and climate change based on ecological research.

iii. Readership

For those who study basic ecological studies of terrestrial and aquatic populations, communities, ecosystems and landscapes, as well as those who study applied ecology such as climate change and data science based on ecological studies. Its readership can be expanded to other positions: • Researchers can obtain the latest topics in domestic and international ecological research; • Professors can access and adopt a variety of data for education; • Students can understand the latest trends in ecological research at home and abroad; • Policy makers can reflect the results of the papers in international ecological research policies.

iv. Duplicate submission and redundant publication

Submitted manuscripts must not have been previously published or be under consideration for publication elsewhere. No part of the accepted manuscript should be duplicated in any other scientific journal without the permission of the Editorial Board. Submitted manuscripts are screened for possible plagiarism or duplicate publication by iThenticate upon arrival. If plagiarism or duplicate publication related to the papers of this journal is detected, the manuscripts may be rejected, the authors will be announced in the journal, and their institutions will be informed. There will also be penalties for the authors.

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vii. pISSN: 2765-2203, eISSN: 2765-2211

3. Publishing Schedule

PNIE is published quarterly in a year (February 1, May 1, August 1, November 1). Supplement issues may be published.

4. Archiving

It is accessible without barrier from KoreaScience (<https://koreascience.or.kr/>) or National Library of Korea (<http://nl.go.kr>) in the event a journal is no longer published.

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7. Publication Ethics and Related Editorial Policies

i. Journal policies on authorship and contributorship

Authorship credit should be based on 1) substantial contributions to the conception or design of the work; or the acquisition, analysis, or interpretation of data for the work; 2) drafting the work or revising it critically for important intellectual content; 3) final approval of the version to be published; and 4) agreement to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved. Authors should meet conditions of 1, 2, 3, and 4. After the initial submission of a manuscript, any changes whatsoever in authorship (adding author(s), deleting author(s), or rearranging the order of authors) must be explained by a letter to the editor from the authors concerned. This letter must be signed by all authors of the paper. Copyright assignment must also be completed by every author.

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ii. How the journal will handle complaints and appeals

The policy of the journal is primarily aimed at protecting the authors, reviewers, editors, and the publisher of the journal. If not described below, the process of handling complaints and appeals follows the guidelines of the Committee of Publication Ethics available from: <https://publicationethics.org/appeals>

iii. How the journal will handle allegations of research misconduct

When the journal faces suspected cases of research and publication misconduct such as redundant (duplicate) publication, plagiarism, fraudulent or fabricated data, changes in authorship, an undisclosed conflict of interest, ethical problems with a submitted manuscript, a reviewer who has appropriated an author's idea or data, complaints against editors, and so on, the resolution process will follow the flowchart provided by the Committee on Publication Ethics (COPE; <http://publicationethics.org/resources/flowcharts>). The discussion and decision on the suspected cases are carried out by the PNIE Editorial Board and Research Ethics Committee of the National Institute of Ecology (<https://www.nie.re.kr/nie/main/contents.do?menuNo=200189>). If any individuals or institutions want to inform the cases, they can send a National Institute of Ecology Research Misconduct Report Center (<https://www.nie.re.kr/nie/main/contents.do?menuNo=200189>) and letter to editor. For the complaints or appeals, concrete data with answers to all factual questions (who, when, where, what, how, why) should be provided.

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The corresponding author must inform the editor of any potential conflicts of interest that could influence the authors' interpretation of the data. Examples of potential conflicts of interest are financial support from or connections to pharmaceutical companies, and academically related issues. In particular, all sources of funding applicable to the study should be explicitly stated.

v. Journal's policies on data sharing and reproducibility

The journal encourages authors to share the data and other artefacts supporting the results in the paper by archiving it in an appropriate public repository. Authors should include a data accessibility statement, including

a link to the repository they have used, in order that this statement can be published alongside their paper. This journal follows the data sharing policy described in “Data Sharing Statements for Clinical Trials: A Requirement of the International Committee of Medical Journal Editors”. The ICMJE’s policy regarding trial registration is explained at <https://www.icmje.org/recommendations/browse/publishing-and-editorial-issues/clinical-trial-registration.html>. If the data sharing plan changes after registration this should be reflected in the statement submitted and published with the manuscript, and updated in the registry record.

It is possible to republish manuscripts if the manuscripts satisfy the conditions of secondary publication of the ICMJE Recommendations (http://www.icmje.org/urm_main.html).

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8. Peer Review Process

PNIE reviews all manuscripts received. A manuscript is first reviewed for its format and adherence to the aims and scope of the journal. PNIE is a peer-reviewed (single-blind peer review) journal and the manuscripts are reviewed by two referees with abundant research experience in the relevant fields of the submitted manuscript, and the final editorial decision is made by the Editorial Committee, based on the referees evaluations. After reviewing, the manuscript is returned to the corresponding author for revision, the revised manuscript must be re-submitted within one month. If it is not submitted within the designated period without any special reasons, such manuscript is deemed to be withdrawn from evaluation voluntarily.

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10. Ownership and Management

i. Information about the ownership: This journal is owned by the publisher, the National Institute of Ecology of the Republic of Korean (<https://www.nie.re.kr/>).

ii. Management team of a journal (<https://pnie.accesson.kr/menu/46/48/>)

- Journal management team (2020–2025)
- Journal Manager: Ohseok KWON, Kyungpook National University, Korea
- Manager of the Review Process: Ohseok KWON, Kyungpook National University, Korea
- Manuscript Editor: Ji Hi JUNG, MEDrang Inc., Korea
- Layout Editor: Suok JOH, MEDrang Inc., Korea
- Website and JATS XML File Producers: Gowoon BAE, Inferrang, Korea
- Ethics Manager: YoungJun PARK, National Institute of Ecology, Korea
- Administrative Manager: YoungJun PARK, Eunok LEE, Younmi RYU, National Institute of Ecology, Korea

11. Governing Body

The governing body is the journal's editorial board.

12. Editorial Team and Contact Information

i. Editorial team: <https://pnie.accesson.kr/menu/46/48/>

ii. Contact information

Administrative Manager: YoungJun Park, Eunok Lee, Younmi Ryu

1210, Geumgang-ro, Maseo-myeon, Seocheon-gun, Chungcheongnam-do, 33657, Korea

E-mail: pnie@nie.re.kr

13. Author Fees

To submit and publish a manuscript, PNIE assesses charges by stages as following:

1) Submission: no charges

2) Review: 20 USD is charged for the review process (waived until December 31, 2023)

3) Publication:

(1) Publication fee of NIE researchers: USD 500

(2) Publication fee of non-NIE researchers: USD 1,000

Publication fee is waived until December 31, 2023

14. Other Revenue

submissions, reviews and publication fees are waived until December 31, 2023.

Revenue sources of journal were from the support of publisher (National Institute of Ecology), Korea Government's support.

15. Advertising

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